

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
November 18, 2015

MINUTES

WORKSHOP

Call to Order was made at 5:02 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jeffrey Scheetz, Tom Ryan, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** Robert Luciano

The following items were discussed during the workshop:

- Act 537 Update provided by Rick Koehler and Attorney Farley
- Penn State Extension Donation Request for the Cpl. Bryon K. Dickson II Memorial Garden at the Blooming Grove Barracks
- National Geographic Map

Motion to suspend the workshop was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in favor. **Motion** carries.

Motion to open the executive session was made by Dr. Scheetz and second by Mr. Ryan. Voting: All in favor. **Motion** carries.

Motion to adjourn the executive session was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in favor. **Motion** carries.

Motion to adjourn the workshop was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:03pm.

Pledge of Allegiance

Roll Call: In attendance: Jeffrey Scheetz, Tom Ryan, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** Robert Luciano.

Public Comment on Agenda –None

1. **Motion** to accept the Minutes as amended by the Board of Supervisors and requested by Dr. Trilby Tener for the meeting dated October 28, 2015 was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

Dr. Tener asked a question concerning the use of recorded meeting minutes.

Treasurer's Report

2. **Motion to accept Treasurer's Report dated November 18, 2015** was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$45,098.43** was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in favor. **Motion** carries.
4. **Motion to pay Recreation Fund Bills in the amount of \$9,114.51** was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
5. **Motion to fund the Pension Fund Account in the amount of \$30,000 for the 2016 fiscal year from the General Fund Account** was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
6. **Motion to fund the Medical Account in the amount of \$74,000 for the 2016 fiscal year from the General Fund Account** was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
7. **Motion to pay E.R. Linde \$114,363.99 from Liquid Fuels for the park road paving project** was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
8. **FIRE REPORT** Ed Hammond indicated no report was provided to him from the Chief. The Supervisors requested a 2015 financial report including all donations from DTVFC.

OLD BUSINESS:

None.

NEW BUSINESS:

9. **Motion** to advertise the Delaware Township Board of Supervisors annual reorganization meeting on Monday, January 4, 2016 at 6:00pm was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
10. **Motion** to advertise the Delaware Township Planning Commission reorganization meeting on Tuesday, January 5, 2016 at 6:30pm was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
11. **Motion** to advertise the Delaware Township Auditors reorganization meeting on Tuesday, January 5, 2016 at 7:00pm was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
12. **Motion** to close the Township Office on December 24, 2015 (Christmas Eve) was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
13. **Motion** to cancel the Board of Supervisors meetings scheduled for Wednesday, December 23, 2015 was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
14. **Motion** to advertise the Board of Supervisors special meeting for Wednesday, December 16, 2015 at 6pm was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
15. **Motion** to adopt updated Delaware Township Employee Manual was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
16. **Retroactive Motion** to approve Ed Hammond attend LTAP Signs and Safety Features for Bridges and Culverts on Friday, November 13, 2015 from 8am to 12pm at the Lackawaxen Township Building (course is free of charge) was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
17. **Motion** to approve Charley Kroener and Ed Hammond attend the Pike County Winter Summit Meeting on Friday, November 20, 2015 9am-12pm at the Pike County Conservation District Office was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

- 18. Motion** to approve the adoption of the remainder of Park Road by Wild Acres Lakes Property Owner's Association including signage was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 19. Motion** to approve the adoption of Myck Road by Joseph Nachman and Diane Last including signage was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 20. Motion** to approve tax abatement for Gary Clarence Shrewsberry for property located at 221 Wild Acres Drive, Dingmans Ferry, PA based on the disabled veterans real property tax exemption certification was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 21. Motion** to approve PSATS Voluntary Vision Insurance effective January 1, 2016 at a total cost of \$473.88 annually and reimbursed by the employees within the plan on a monthly basis was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 22. Motion** to approve the purchase of snow tires for truck 1 from Delaware Tire & Auto in the amount of \$860 was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 23. Motion** to waive Dingmans Ferry United Methodist Church electrical permit fee in the amount of \$104 was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 24. Motion** to approve the purchase of roofing materials for the Akenac Park Bathhouse in the amount of \$2,315.64 from Home Depot was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 25. Motion** to approve Vector Security proposal for additional security in the recreation hall and maintenance building in the amount of \$528 was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 26. Motion** to approve Akenac Park bath house flooring material in the amount of \$407.28 from Home Depot was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

- 27. Motion** to approve Akenac Park bath house inside material in the amount of \$783.49 from Dirlam Brothers was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 28. Motion** to approve building use request for December 5, 2015 from 10am to 11pm by Mussollini for a birthday party was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 29. Motion** to approve building use request for December 7, 2015, with a snow date of December 8, 2015 from 12pm-2pm by the Tree of Life Preschool was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.
- 30. Motion** to approve building use request on December 9, 2015 from 1pm to 4pm by Diakon Community Center for open enrollment Medicare was made by Dr. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

ANNOUNCEMENTS:

Dickens Christmas Saturday, December 12th, 2015 3pm – 8pm at Akenac Park

- Gingerbread House Contest & Costume Contest

CORRESPONDENCE

Diakon Community Services letter dated 11/11/15

Public Comment

Jane Neufeld commented on her observations from the Board of Supervisors budget workshop held on Saturday, November 14, 2015. Lenny Glamann asked for clarification on dates for reorganizational meetings on the agenda. Steve McBride commented and provided suggestion on the handling of donation requests in the future. Dawn Bukaj questioned the purchase of bath house flooring material and the use of previously donated Masonite. Liz Forrest inquired about how much a quarter mill tax reduction is to the individual tax payer.

With no further public comment, a **motion** to adjourn the meeting was made by DR. Scheetz with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer